

Essential Information for Shareholders
Stay Updated. Claim Your Benefits. Manage Your Shares with Ease.

To ensure seamless communication and timely receipt of corporate benefits, shareholders are encouraged to keep their records updated and take the following actions, wherever applicable:

#	Particulars
1.	Update your KYC and bank details
	<p>Update your</p> <ul style="list-style-type: none"> • PAN – for yourself and the Joint Holder, if any • Address – Latest Address • Bank Account – linked with your demat account • Mobile Number – active mobile number • Email Address – active email ID • Nominee Details <p>This will help you receive Company communications and future Dividend payments without delay.</p>
	Process for updating the above
a.	If your shares are in demat form
	<ul style="list-style-type: none"> • Contact your Depository Participant (DP) • Provide the documents requested by the DP. • After completion, check your latest Client Master List, or CML, to confirm that the details are correct. • Share the updated CML with the Company or RTA, if requested.
b.	If your shares are in physical form
	<p>Submit the applicable forms and supporting documents to Company/ KFin Technologies Limited (RTA):</p> <ul style="list-style-type: none"> • Form ISR-1: PAN, address, bank, email or mobile update • Form ISR-2: Signature verification, if required • Form SH-13: Registration of nomination • Form ISR-3: Opting out of nomination • Form SH-14: Change or cancellation of an existing nomination <p>All holders should sign the forms.</p>

Strides Pharma Science Limited

CIN: L24230MH1990PLC057062

Corp. Off: Strides House, Bilekahalli, Bannerghatta Road, Bengaluru – 560 076, India | **Tel:** +91 80 6784 0000

Regd. Off: 'Cyber One', Unit No. 902, Plot No. 4&6, Sector 30A, Vashi, Navi Mumbai – 400 703, India | **Tel:** +91 22 2789 2924/3199

corpcomm@strides.com; www.strides.com

2.	Unpaid / unclaimed dividends
a.	Dividends which are held in Company's Suspense Account:
	<p>Please check whether any dividend remains unpaid by visiting Company's website. Search using your name, Folio Number, or DP ID and Client ID.</p> <p>If an amount is due:</p> <p>Send a claim request to the Company or RTA.</p> <p>Mention your Folio Number or DP ID and Client ID, the relevant financial year and your contact details along with following documents:</p> <ul style="list-style-type: none"> • self-attested PAN, • address proof, • cancelled cheque or bank proof, and • KYC forms. <p>Ensure that your KYC and bank details are updated.</p> <p>Please submit the claim before the applicable due date to help prevent the transfer of the dividend and corresponding shares to the Investor Education and Protection Fund Authority, or IEPFA.</p> <p>Website Link: Dividend & Unclaimed Dividend Strides</p>
b.	Claiming shares or dividends already transferred to IEPF Authorities (IEPFA)
	<p>If your shares or dividend have already been transferred to IEPFA:</p> <ol style="list-style-type: none"> 1. Send request letter to Company or RTA for issue of Entitlement Letter along with list of required documents. 2. After receiving the letter, register or log in to the MCA portal. 3. Complete and submit Form IEPF-5. 4. Save the Service Request Number, or SRN, and acknowledgement. 5. Submit the acknowledgement and prescribed supporting documents to the Company. 6. Respond promptly to any clarification or additional-document request. 7. Track the application on the IEPF portal using your User ID and SRN.
c.	Documents to be provided by Entitlement Letter
	<p>Physical documents required for issue of Entitlement Letter:</p> <ul style="list-style-type: none"> • Duly filled and signed Form ISR-4 for issue of duplicate securities;

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	<ul style="list-style-type: none"> • A written request reporting the loss/ misplacement of the share certificate held by you under Folio No., and requesting the RTA to process the duplicate-security request; • A duly notarized Affidavit-cum-Indemnity/ Undertaking on the applicable stamp paper; • Self-attested PAN and address proof of both joint holders, along with Form ISR-1 for KYC update; • Form ISR-2 for banker-attested signature verification, if required; • Form SH-13 for nomination registration, or Form ISR-3 for opting out of nomination, if required; • Latest Client Master List (CML) of the joint demat account, duly attested by the Depository Participant and not older than two months. The names and order of holders must match the folio records; • Original cancelled cheque of the first holder, or bank-attested proof of bank account; • Original Share Certificate (in case of physical shareholding) OR Transaction Statement (in case of demat holding); • Duly filled and signed Demat Request Form (DRF) authorised by the Depository Participant; and • Affidavit in case of Change in name of the shareholder. • Any available proof of holding (such as a copy of the lost certificate, dividend record, bank statement showing dividend credit, or earlier correspondence with the Company/ RTA) and any other documents that may be requested by the RTA. <p>Physical documents required for approval of IEPF-5:</p> <ul style="list-style-type: none"> • Copy of duly filed Form IEPF-5 along with the acknowledgement generated by the MCA Portal; • Original Indemnity Bond on Stamp Paper– signed by the Shareholders and verified by two witnesses; • Self-attested KYC documents of the Witnesses – who verified the Indemnity Bond. <p>Important: Requirements can vary depending on the facts of the folio or claim. Please use the latest prescribed forms and instructions and respond to any additional document request from the DP, RTA, Company or IEPF Authority.</p>
3.	Dematerialization of shares
	<p>Shareholders holding physical share certificates are advised to convert them into demat form as transfer requests are processed only for securities held in dematerialised form.</p> <p>To dematerialise your shares:</p> <ol style="list-style-type: none"> 1. Open a demat account with a SEBI-registered DP of NSDL or CDSL. 2. Ensure that the names and their order match the physical certificates. 3. Complete a Dematerialisation Request Form, or DRF.

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	<ol style="list-style-type: none">4. Write “Surrendered for Dematerialisation” on the certificates.5. Submit the DRF and original certificates to your DP.6. Keep the acknowledgement and follow up with the DP if any correction is required
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For any clarification or assistance with the documentation and processes related to aforesaid activities, please contact the Company or its Registrar and Transfer Agent (“RTA”) at the addresses below:

Strides Pharma Science Limited Strides House, Bilekahalli, Bannerghatta Road, Bengaluru – 560 076 Tel no. +91 80 6784 0000/ 0290 Email: investors@strides.com	KFin Technologies Limited Unit: Strides Pharma Science Limited Selenium Tower B, Plot No. 31-32, Gachibowli Financial District, Nanakramguda, Hyderabad – 500 032 Toll Free No.: 1800 309 4001 Email: inward.ris@kfintech.com
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